



**The Task Force on Trial Court Employees
August 30 – September 1, 1999
San Francisco, California**

AGENDA

Type of Meeting: Sixteenth Meeting of the Task Force	Chair: Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District Judicial Council Project Coordinator: Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts ¹
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Please Bring: Copy of Interim Report, calendars

Meeting Objectives:

- A. Provide an opportunity for communication through public comment period
- B. Agree on a process for drafting legislation for the task force's recommendations
- C. Agree to general approach for the second interim report
- D. Finalize assumptions, objectives, and models for:
 - 1. Group insurance and other employer-provided benefits
 - 2. Retiree group insurance benefits
 - 3. Federally regulated benefits
 - 4. Deferred compensation
 - 5. Transition issues
 - 6. Employee advisory vote and public entity poll methods to recommend to Legislature
 - 7. Other models as needed
- E. Revisit employment status options to identify consequences of models under each status option
- F. Provide update on documentation requirements
- G. Provide update on Social Security issues
- H. Provide update on the trial court employee survey:

Monday, August 30, 1999 - 10:00 a.m. to 5:15 p.m.

OPEN SESSION

Reminder: Breakfast on Your Own		
1. Welcome	ALL	10:00 a.m.
2. Public Comment Period <i>Objective: A</i>	ALL	10:00-10:30 a.m.
3. Review of July 28-30 Task Force Meeting and Announcements for Today's	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator	10:30 – 10:45 a.m.

¹ Administrative Office of the Courts (AOC)
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Monday, August 30, 1999 (continued)

4. Process for Drafting Legislation <i>Objective B</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:45 – 11:15 a.m.
5. Second Interim Report <i>Objective C</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:15 a.m. – 12:15 p.m.
<i>Working Lunch</i>		<i>Task Force Members and Staff</i>
6. Group Insurance and Other Employer-Provided Benefits <i>Objective D1</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	12:15 – 1:15 p.m.
7. Retiree Group Insurance Benefits <i>Objective D2</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	1:15 – 2:15 p.m.
<i>Break</i>		<i>Task Force Members and Staff</i>
8. Federally Regulated Benefits <i>Objective D3</i>	Judith A. Myers, HR Director, AOC Debbie Brown, Attorney, CALS, AOC Liz Schiff, Facilitator Task Force Members and Staff	2:15 – 2:45 p.m.
9. Deferred Compensation <i>Objective D4</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	2:45 – 3:00 p.m.
10. Closing Remarks	Justice James A. Ardaiz, Chair	3:00 – 4:00 p.m.
<i>Reminder: Dinner On Your Own</i>		4:00 – 5:00 p.m.
		5:00 – 5:15 p.m.

Tuesday, August 31, 1999**8:00 a.m. – 5:00 p.m.****OPEN SESSION**

<i>Breakfast</i>	<i>Task Force Members and Staff</i>	<i>8:00 – 8:30 a.m.</i>
1. Opening Remarks	Justice James A. Ardaiz, Chair	8:30 – 8:45 a.m.
2. Survey Update <i>Objective H</i>	Hazel Ann Reimche, Supervising Analyst, HR, AOC Drew James, Principal Analyst, Mercer, Inc.	8:45 – 9:45 a.m.
<i>Break</i>		<i>Task Force Members and Staff</i>
3. Employment Status Options in Relation to Models <i>Objective E</i>	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	9:45 – 10:00 a.m.
		10:00 a.m. – 12:15 p.m.

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Tuesday, August 31, 1999 (continued)

<i>Working Lunch</i>	<i>Task Force Members and Staff</i>	<i>12:15 – 1:15 p.m.</i>
Employment Status Options in Relation to Models (cont.)	Task Force Members and Staff	1:15 – 2:30 p.m.
<i>Break</i>	<i>Task Force Members and Staff</i>	<i>2:30 – 2:45 p.m.</i>
4. Transition Issues <i>Objective D5</i>	Debbie Brown, Attorney, CALS, AOC Liz Schiff, Facilitator Task Force Members and Staff	2:45 – 3:45 p.m.
5. Employee Advisory Vote And Public Entity Poll Methods <i>Objective D6</i>	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:45 – 4:45 p.m.
6. Closing Remarks	Justice James A. Ardaiz, Chair	4:45 – 5:00 p.m.
<i>Reminder: Dinner on Your Own</i>		

Wednesday, September 1, 1999 8:00 a.m. – 3:00 p.m. OPEN SESSION

<i>Breakfast</i>	<i>Task Force Members and Staff</i>	<i>8:00 – 8:30 a.m.</i>
1. Opening Remarks	Justice James A. Ardaiz, Chair	8:30 – 8:45 a.m.
2. Documentation Requirements <i>Objective F</i>	Debbie Brown, Attorney, CALS, AOC	8:45 – 9:00 a.m.
5. Social Security Update <i>Objective G</i>	Debbie Brown, Attorney, CALS, AOC	9:00 – 9:15 a.m.
3. Revisit models as needed to finalize	Task Force Members and Staff	9:15 – 10:15 a.m.
<i>Break</i>	<i>Task Force Members and Staff</i>	<i>10:15 – 10:30 a.m.</i>
4. Revisit models as needed to finalize	Task Force Members and Staff	10:30 a.m. – 12:00 p.m.
<i>Lunch</i>	<i>Task Force Members and Staff</i>	<i>12:00 – 1:00 p.m.</i>
5. Revisit models as needed to finalize	Task Force Members and Staff	1:00 – 2:45 p.m.
6. Closing Remarks	Justice James A. Ardaiz, Chair	2:45 – 3:00 p.m.

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